

City of Rock Creek
Application for Right-Of-Way and Utility Permit

Permit # _____

Contact Information:		
Mail: City of Rock Creek 7000 State Hwy 70 Pine City, MN 55063	Telephone: 320-629-2736 Email: arauschnot@cityofrockcreek.org	Road Maintenance: Curt Kubesh, Public Works Don Ramberg, Supervisor

Name of Applicant: _____

Address: _____

Phone: _____ Email: _____

Work Order # (If Applicable): _____

Name of Contractor: _____

Address: _____

Phone: _____ Email: _____

Location of Proposed Work (Ties to Right-of-Way), Road Stationing & Dimensions)

Road Name: _____

Nature of Work: _____

Number of Subcontractors Working on This Road _____

(If more than 0, Please complete the Subcontractor Form.)

Please note the City of Rock Creek will require a Certificate of Liability Insurance for \$1.5 Million Per Occurrence with City of Rock Creek listed as additional insured for EACH contractor and subcontractor working within the City.

Surface to be disturbed (Check Appropriate Boxes)

- Road Surface Shoulder Concrete Bituminous Gravel
 Turf Only Other _____

Depth of Excavation Below Surface: _____

Date Work Will Start: _____

Date Work Will be Completed: _____

**** NOTE: NO WORK IS ALLOWED
TO BE DONE PRIOR TO PERMIT
APPROVAL**

Traffic Detour Necessary? Yes No (If Yes, Traffic Control Plan is Required)

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Important Notes:

- It is the responsibility of the contractor to notify **GOPHER ONE** for utility locations for any work being performed with the City of Rock Creek right-of-way, and obtain all other necessary municipal permits.
- In the event that the construction has not been started within one year of the permit approval date, this permit becomes null and void.
- These utilities may require relocation if ever needed to accommodate the City's road construction, maintenance, and drainage activity. This work and related cost will be the applicant's responsibility.
- The applicant shall assume all liability for any and all damages incurred by placement of this line. City of Rock creek assumes no liability for such placement.
- All other utilities encountered shall be protected and any damages shall be the responsibility of the applicant.
- No changes or alterations may be made at any time without written permission from the Cit of Rock Creek City Council or the Council's designated representative.
- **No cables, pipes and wires will be allowed on the in-slope of the right-of-way ditch. Check with the City Road Maintenance Supervisor for road right-of-way widths.**
- **Prior to Construction** the proposed route needs to be approved with the City Road Maintenance Supervisor.

Indemnification: By making a Permit Request, an Applicant agrees to, and all Excavation and Obstruction Permits are issued on the condition that a Permittee, defend and indemnify the City in accordance with the provision of **Minnesota Rule 7819.1250**

I/We the undersigned, hereby apply for a permit from the City of Rock Creek for the above.

I/We understand and accept the terms and conditions of the regulations of the City Council and that the approval of the City must be obtained for the issuance of tis permit. On completion of the installation, persons doing such work must notify the City Road Maintenance Supervisor that the work has been completed and is ready for inspection and acceptance. The applicant shall also comply with the regulations of all other governmental agencies.

**** Please include a copy of drawings or map showing where the work will be done ****

Application Fee: \$100.00 ** MUST BE PAID AT THE TIME OF APPLICATION **

For the City: A Utility Work Bond of \$10,000

Date

Applicant Signature

Received by the City:

Date

City Signature

City of Rock Creek

Sub-Contractor Form for Right-of-Way Utility Permit

Name of Sub-Contractor #1: _____

Address: _____

Contact Name: _____

Phone: _____ Email: _____

Certificate of Liability Insurance Received: Yes No

Name of Sub-Contractor #2: _____

Address: _____

Contact Name: _____

Phone: _____ Email: _____

Certificate of Liability Insurance Received: Yes No

Name of Sub-Contractor #3: _____

Address: _____

Contact Name: _____

Phone: _____ Email: _____

Certificate of Liability Insurance Received: Yes No

Name of Sub-Contractor #4: _____

Address: _____

Contact Name: _____

Phone: _____ Email: _____

Certificate of Liability Insurance Received: Yes No

Name of Sub-Contractor #5: _____

Address: _____

Contact Name: _____

Phone: _____ Email: _____

Certificate of Liability Insurance Received: Yes No

City of Rock Creek
Application for Right-Of-Way Utility Permit
UTILITY PERMIT AUTHORIZATION

REFERENCE: **PROJECT PERMIT #** _____

Work Order # (If Applicable): _____

In accordance with the application herein, a Utility Permit is granted to

to place, construct and thereafter maintain _____

on or across, or under the right of way of City Road _____
in the location shown on the site plan which is a part of said application.

SPECIAL PROVISIONS:

1. **Need to notify the City after all work is complete for final inspection.**

APPROVED: _____

Date

Attest

Notarial Officer

City of Rock Creek Authorized Signature

CITY OF ROCK CREEK FINAL INSPECTION REPORT

Meets Requirements

Not Acceptable

Remarks: _____

Date: _____

City of Rock Creek Authorized Signature